



# NATIONAL POWER CORPORATION

## SUPPLEMENTAL /BID BULLETIN NO. 1 to the Bid Documents for the:

**THREE (3) YEARS OF PRINTER LEASING PROGRAM AND PARTNER SUPPORT  
PR NO. HO-IST23-008 / REF. NO. PB230613-NA00144 (PB3)**

**16 AUGUST 2023**

All prospective bidders and authorized copyholders of the Bid Documents of the above-mentioned project are hereby informed of the following changes:

### A. SECTION III – BID DATA SHEETS/ITB CLAUSE

FROM	TO
<p>The statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid (Form No. NPCSF-GOODS-03) shall be supported by the following documents to be submitted during Bid Opening:</p> <ol style="list-style-type: none"> <li>1. Contract/Purchase Order</li> <li>2. Certificate of Acceptance; or Certificate of Completion; or Official Receipt (O.R); or Sales Invoice.</li> </ol>	<p>The statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid (Form No. NPCSF-GOODS-03) shall be supported by the following documents to be submitted during Bid Opening:</p> <ol style="list-style-type: none"> <li>1. Certificate of Acceptance; or Certificate of Completion; or Official Receipt (O.R); or Sales Invoice.</li> </ol>

### B. SECTION VIII – BIDDING FORMS STANDARD FORM NUMBER: NPCSF-GOODS-01

FROM	TO
<p>Notes:</p> <p>The Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least 50% of the ABC (NPCSF-GOODS-03) complete with the following supporting documents:</p> <ol style="list-style-type: none"> <li>1. Contract/Purchase Order</li> <li>2. Certificate of Acceptance; or Completion; or Official Receipt (O.R); or Sales Invoice</li> </ol>	<p>Notes:</p> <p>The Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least 50% of the ABC (NPCSF-GOODS-03) complete with the following supporting documents:</p> <ol style="list-style-type: none"> <li>1. Certificate of Acceptance; or Completion; or Official Receipt (O.R); or Sales Invoice</li> </ol>



**C. SECTION VIII – BIDDING FORMS STANDARD FORM NUMBER: NPCSF-GOODS-03**

FROM	TO
<p>Notes:</p> <ol style="list-style-type: none"> <li>1. The bidder must state only one (1) Single Largest Completed Contract (SLCC) similar to the contract to be bid.</li> <li>2. Supporting documents such as Contract/Purchase Order and any of the following: Certificate of Acceptance; or Certificate of Completion; or Official Receipt (O.R.); or Sales Invoice for the contract stated above shall be submitted during Bid Opening.</li> </ol>	<p>Notes:</p> <ol style="list-style-type: none"> <li>1. The bidder must state only one (1) Single Largest Completed Contract (SLCC) similar to the contract to be bid.</li> <li>2. Supporting documents such as any of the following: Certificate of Acceptance; or Certificate of Completion; or Official Receipt (O.R.); or Sales Invoice for the contract stated above shall be submitted during Bid Opening.</li> </ol>

**D. SECTION II – INSTRUCTION TO BIDDERS**

<b>CLAUSE 15 – SEALING AND MARKING OF BIDS</b>	
FROM	TO
<p>Each Bidder shall submit one copy of the first and second components of its Bid.</p> <p>The Procuring Entity, may request additional hard copies and/or electronic copies of the bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.</p> <p>If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and thus automatically disqualification.</p>	<p>Each Bidder shall submit two (2) copies of the first and second components of its Bid, marked <b>Original</b> and photocopy. Only the original copy will be read and considered for the bid.</p> <p>Any misplaced documents outside of the <b>Original</b> copy will not be considered. The photocopy is <b>ONLY FOR REFERENCE</b>.</p> <p>The Procuring Entity, may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.</p> <p>If the Procuring Entity allows the submission of bids through online submission or any other electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus automatically disqualified.</p>

## E. DISCLAIMER AND DATA PRIVACY NOTICE

All bid submissions and related correspondences are confidential and for viewing only by the intended recipient/s. Any unauthorized access to review, reproduce, or disseminate the information contained therein is strictly prohibited. The National Power Corporation (NAPOCOR) does not guarantee the security of any information electronically transmitted.

Bid submission and related correspondences may contain personal and sensitive personal information, and are subject to the Data Privacy Act of 2012, its implementing rules, regulations and issuances of the National Privacy Commission of the Philippines ("Privacy Laws"). By viewing, using, storing, sharing and disposing (collectively "Processing"), such bids submissions and correspondences, you agree to comply with the Privacy Laws. By responding to correspondences, you consent to the Processing by NAPOCOR of the Personal Data contained in your submission/reply in accordance with NAPOCOR's Personal Data Privacy Policy which you can find at <http://www.napocor.gov.ph>.

To report any privacy issue, contact the Data Privacy Officer at [dpo@napocor.gov.ph](mailto:dpo@napocor.gov.ph).

NAPOCOR is not liable for the proper and complete transmission of the information contained in bid submission/correspondences nor for any delay in its receipt.

All other terms and conditions shall remain the same.

For the information and guidance of all authorized copyholders of the Bid Documents and prospective bidders.

For the Bids and Awards Committee:

  
**ATTY. MELCHOR P. RIDULME**  
Vice President, Office of the Legal Counsel and  
Chairman, Bids and Awards Committee

For